



SARACEN CARE SERVICES

Job Description – Support Worker

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Job title: Support Worker

Job summary: To meet the needs of service users living within their own homes. Service user's needs may include Mental Health, Learning Disabilities, complex physical health needs or behaviours which challenge the service

Accountability: Care Manager / Senior Support Workers

Specific duties & responsibilities

1. Provide user-led care in line with assessed needs of service users often on a one:one basis working alone
2. Work within the boundaries of company policies and procedures to ensure high quality, consistent care ensuring the health & welfare of service users and colleagues
3. Assist with personal care (may include assistance with washing, toileting, dressing, eating)
4. Be able to motivate and encourage service users through positive engagement and interaction
5. Assist with domestic duties & household management (may include assistance with cleaning, cooking, washing, payment of bills). Must follow any cleaning schedules in place for location.
6. Provide general support to service users as part of a caring team (may include escorting duties and liaison with other services and support organisations)
7. To administer medication accurately according to any guidelines or medication sheets in place.
8. Inform office of any paperwork required for house/Service User
9. Follow and contribute towards any written communication on site
10. Contribute to the assessment and review of service users needs
11. Maintain effective records including daily care log
12. Attend meetings and reviews
13. Attend and partake in training and other development activities including web based.
14. Any other such duties as may be reasonably required from time-to-time to deliver excellent service
15. Flexibility to cover shifts if needed (shift location may be changed with little or no notice whilst within scheduled time of shift).

Location: various domiciliary care locations.